

BYU–Hawaii ANNUAL ASSESSMENT OF PROGRAMS REPORT RUBRICS

created December-07-2023

| Criteria | Highly Developed | Developed | Emerging | Initial |
|--|--|---|---|--|
| Frequency and Submission of Completed Assessment Progress Report | Assessment Progress Report from program on assessed CLOs, PLOs, ILOs submitted by October 30 every year since the last reaffirmation cycle | Program most often turns in Assessment Progress Report by October 30 deadline | Program occasionally turns in Assessment Progress Report by October 30 deadline | Program rarely turns in Assessment Progress Report by October 30 deadline |
| Assessment focus is on courses by the program and student products/activities/artifacts in those courses | Assessment is designed to focus on courses and student products/activities/artifacts and are intentionally aligned with CLOs, PLOs, and ILOs | Assessment is designed to focus on courses and student products/activities/artifacts and are intentionally aligned with CLOs and PLOs | Assessment is designed to focus on courses and student products/activities/artifacts and are somewhat aligned with PLOs | Assessment is not aligned with PLOs or program courses or missing completely |
| Means of Assessment is clearly articulated and appropriately addresses how it meets and aligns with CLOs, PLOs, and ILOs | There are at least two means of assessment per PLO clearly articulated and appropriately addresses CLOs, PLOs, and ILOs | There are two means of assessment per PLO which addresses the CLOs and PLOs | There is one means of assessment that somewhat addresses the PLOs | The means of assessment is missing and/or does not address the PLOs |
| Assessment Progress Report includes findings, actions and whether they impact the budget review process | The program reported on the findings, actions and whether it has an impact on the budget review process | The program report is missing 1 of 3 (findings, actions and impact on budget review process) | The program report is missing 2 of 3 (findings, actions and impact on budget review process) | The program’s report does not address the PLOs and their findings, actions and impact on budget review process |
| Assessment Progress Report includes the need for curriculum and administrative changes as a result of assessment | Assessment of CLOs, PLOs, and ILOs lead to curriculum and administrative changes and evidence of changes is mentioned report. | Assessment of only CLOs and PLOs showed some need for curriculum and/or administrative changes is mentioned in the report. | Assessment of only CLOs showed no impact on curriculum and/or administrative changes. | Assessment did not generate findings leading to improvement of curriculum and/or administrative needs in the program |